

**VISALIA ROTARY COMMUNITY FOUNDATION  
MINUTES OF THE  
MEETING OF THE BOARD OF DIRECTORS**

Buckman-Mitchell, Inc. Community Room  
500 North Santa Fe Avenue, Visalia, CA  
February 24, 2016

Meeting called to order at 6:58 am by President, Don Ritter.

**PRESENT** ( \* indicates voting positions): Don Ritter (President\*), Eric Shannon (Executive Chairman\*; Long-Range Fund Raising\*), Shirle Reynolds (Executive Assistant), Duane Scott (Executive Secretary/Treasurer\*), Phil Hornburg (Vice President), Francie Langley (Secretary), Gerry Schneider (Immediate Past President\*), Marty Zeeb (President Elect), Steve Chrisman (Director of Grants\*), Steve Perry (Director of Scholarship Administration\*), Susan Lucas (Director of Scholarship Selection\*), Ryan Purkiss (Director of Finance\*), Dru Quesnoy (Director of Marketing\*), Don Hutton, Gary Paden, Rocky Pipkin, Susan Winey (VRC\*), and Lora Owen (VCC\*). **ABSENT**: Larry Benevento (Treasurer; Director of Planned Giving\*), Peter Golombek (Major Projects Coordinator), Cindy Meyer (VBR\*), Paul Sonier, Gene Yunt, Wendy Anderson (VSR\*), Anabelle Chavez (LRC\*), and Juan Hernandez.

**MINUTES**: The minutes of the January 27, 2016 meeting were approved as presented.

**FINANCIAL REPORT**: Duane Scott reported the total balance in all the accounts was \$4,424,800.57 at February 19, 2016 compared to \$4,411,264.13 at January 22, 2016. Since the last meeting \$38,078.85 was disbursed for Respite House expenses and \$14,375 for scholarships. \$175,824 has been received toward the Respite House of which \$114,838.55 has been spent on the project so far. The Financial Report will be filed.

Duane distributed the June 30, 2015 financial statements and Form 990 Information Return for each board member to review. The Form 990 along with the related California Form 199 and the report to the California State Attorney General Registry of Charitable Trusts will be filed with the respective agencies.

Duane presented the recommended 2016 year grant and scholarship distributions for Board approval: Unrestricted Endowment Fund - \$100,000; Harrell Vocational Scholarship Fund - \$32,000; Dwelle College Scholarship Fund - \$20,000; Visalia Rotary College Scholarship Fund - \$4,000; The Provident/Salierno Music Scholarship Fund - \$5,000; and the Watson STEM Scholarship Fund - \$4,000. It was **MOVED** by Steve Chrisman and seconded by Phil Hornburg to approve the recommended distributions. Motion **APPROVED**.

"Thank You," Duane and Scott, Mainord, Langley & Simmons, Inc. for your extensive work on providing financial information, now, in the past, and hopefully in the future!

**(Reminder)** *The Foundation is now registered with Amazon Smile Foundation. Shop online at [smile.amazon.com](http://smile.amazon.com) for eligible merchandise and .5% of the purchase will be donated to our Foundation; tell your family, friends, and **Club Representatives** please remind your clubs.*

**OLD BUSINESS:**

- A.) Respite House – Don Hutton reported that the roof and porches are on the building. Everything is going well and there are no issues. Eric Shannon recommended everyone go by and look at the house. Don suggested various ideas concerning the recognition wall. Discussion ensued regarding placement of the wall on the exterior or interior of the building and the medium being a granite wall plaques and/or sidewalk plaques. Because the lease with hospital is a triple net lease, a security system would be the responsibility of the hospital. Phil Hornburg reported the projected costs of the Respite House are \$520,000. VRCF has authorized \$200,000; \$160,000 has been received in donations; a grant for \$20,000 has been requested; leaving a shortage of \$140,000. Perch Construction has donated their \$25,000 budgeted profit and any donated subcontracting services will be deducted from the estimated construction costs. Phil Hornburg MOVED any eventual shortfall should be paid by the VRCF and Eric Shannon seconded. Motion APPROVED. Thank you to the Visalia Sunset Rotary club for contributing the landscaping. Eric Shannon encouraged everyone to send Respite House fliers to their contracts in an effort to obtain contributions. A big “Thank You” to Don Hutton for all his work on this project.
- B.) Scholarship Committee – Susan Lucas reported that several schools have requested presentations and Steve Perry said administration work up to date. Thank you, Susan, Steve, and your committee members, for a wonderful job!
- C.) Website – Gerry Schneider used the overhead projector during the meeting to demonstrate the website is updated.
- D.) Eric Shannon reported St. Patrick’s Day Event planning is moving along. Dru Quesnoy has lined up the caterer, wine has been donated, and 60 reservations have been received already. Framing Karl Weiss Fellow Awards will be less work since the actual frames are more user friendly than the old frames, most awards are “plus” awards, and only half a dozen are certificate recipients.

**NEW BUSINESS** – Eric Shannon warned that future meeting days might change to Tuesdays or Thursdays and the location may change due to various scheduling challenges. Dru Quesnoy reminded the Board that the Breakfast Club meets Thursdays at 7 am. It is anticipated that the *time* of the meetings will remain unchanged at 7 am.

**NEXT MEETING:** The next meeting will be Wednesday, March 23, 2016, 7 a.m., Buckman-Mitchell, Inc. Community Room, 500 North Santa Fe Avenue, Visalia, CA.

**ADJOURNMENT:** Meeting adjourned at 7:49 a.m.

Francie Langley  
Secretary